

P O Box 1390 100 • Pine Grove Road

Cartersville, Georgia 30120

Telephone: 770-387-5626

www.cityofcartersville.org

**Reservation Form**

Picnic Shelter 1 2 3 4 Gazebo SSP Multi-Purpose 1 2 3

Pool DP Shelter Aubrey St SAC Gym Aubrey Street Rec Gym Etowah RiverWalk

DP: Softball Fields Field(s) 1 2 3 4 5 6 Concessions 1 2

CSC Baseball Fields Field(s) 1 2 3 4 5 Concessions yes no

Little League Field(s) 1 2 3 4 Concessions yes no

Deerfield Park/Disc Golf Gymnastics Birthday Other

Reservation

Day of Week Date Time

Event Name Expected Attendance

**Organizer Name:**

Address

City, State, Zip

Home Phone Work Phone Cell

Fax Email

**Organization/Business/Church Name (if applicable)**

Address

City, State, Zip

Phone Website Fax

* All reservations are subject to City of Cartersville Parks & Recreation Department rules, regulations, and requirements as posted in the reservation office.
* Reservations are made strictly on a first-come first served basis. Payment: The rental fee is required with the submission of this reservation.
* By signing below you agree that your group will pick up all trash and put it in the outside containers, clean any spill spots and leave any and all area(s) used in order when you leave, or your deposit will be forfeited. You also agree to pay for any damages/extra clean up that may go above and beyond the initial deposit.
* No alcohol is allowed on City of Cartersville park property. All equipment, food, decorations, etc. must be brought in and removed the same day of function. A fee for parking cannot be charged for this event, nor can a fee for admission.
* The City of Cartersville and Cartersville Parks & Recreation Department accept no responsibility for lost or stolen items left on the premises or from accident or injury due to negligence of you, your group, or your vendors during the event/activity. A copy of special events insurance policy for the day(s) of usage is required.
* No refund will be given unless a request to cancel is received by Cartersville Parks & Recreation Department 14 days prior to the date of the scheduled event. There will be a $10 administrative fee charged to all refunds issued.
* Indemnification  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (the “Indemnifying Party”) agrees to indemnify, hold harmless and defend City of Cartersville, Georgia, and their officers, directors, agents, servants and employees (“Indemnities”) from and against all liabilities, damages, actions, costs, losses, claims and expenses (including attorney’s fees), on account of personal injury, death or damage to or loss of property or profits arising out of or resulting, in whole or in part, from any act, omission, negligence, fault or violation of law, ordinance or regulation of or by any of the Indemnifying Party’s employees, agents, officers, invitees and/or representatives. Such indemnification by the Indemnifying Party shall apply unless such damage or injury results solely from the negligence, gross negligence or willful misconduct of City of Cartersville.

By signing this form I have read and understand the above/attached rules and regulations.

Signature: Print Name: Date:

Rental Amount Paid: Date Paid: Check # Cash CC CPRD Employee:

Security/Damage Clean-up Deposit Paid: Date Paid: Check # Cash CC CPRD Employee:

Security/Damage Clean-up Deposit Returned: Y N Date Returned: Picked up by: